



U.S. Virgin Islands Criminal Background Checks for Child Care Providers

Office of Child Care

Region II State, Territory and Tribal CCDF
Administrators Meeting

Background of U.S.V.I.

Criminal Background Checks for CC Providers

- V.I. Child Care Administrator and Assistant Commissioner receive training and guidance in advance of the November 2014 Child Care Development Block Grant Re-authorization
- Information shared with the VI DHS Senior Staff
- Deputy Commissioner for Human Resources, Asiah Clendinen, Lead in facilitating required DHS framework for meeting Criminal Background Checks for Child Care Providers and other groups

MOU Executed between V.I. DHS & V.I. Police Department

- V.I. DHS executed an MOU with the V.I. Police Department to conduct criminal background checks on August 13, 2014



Groups Requiring Criminal Background Checks within VI DHS

- ❖ Daycare Centers
- ❖ Group Homes or Family Day Care
- ❖ FFN Caregivers receiving CCDF
- ❖ Summer Camps
- ❖ After School Providers
- ❖ Hotel Kids Clubs Workers
- ❖ All Head Start Employees
(Licensed and/or CCDF Recipients)



Other Groups Requiring Criminal Background Checks within VI DHS



PROSPECTIVE DHS
HIRES



GVI EMPLOYEES
TRANSFERRED OR
BEING PROMOTED



ALL DHS
VOLUNTEERS



SENIOR VOLUNTEER
PROGRAM
ENROLLEES



FOSTER PARENTS

V.I. Criminal Background Check Composition

- Search of the local and National criminal and sex offender registry where the affected group member resides, and each State where they resided during the preceding 7 years;
- Search of local and National based child abuse and neglect registries and databases where the affected group member resides, and each State where such affected group member resided during the preceding 7 years;
- Search of the National Crime Information Center;

V.I. Criminal Background Check Composition

- A Federal Bureau of Investigation fingerprint check using the Integrated Automated Fingerprint Identification System; and
- A search of the National Sex Offender Registry established under the Adam Walsh Child Protection and Safety Act of 2006 (42 U.S.C. 16901 et seq.).



Ineligible for Child Care Licensure and CCDF Subsidies

- Individual refuses to consent to the criminal background check
- Individual knowingly makes a materially false statement in connection with such criminal background check;
- If registered, or is required to be registered, on a State sex offender registry or repository or the National Sex Offender Registry established under the Adam Walsh Child Protection and Safety Act



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Ineligible for Child Care Licensure and CCDF Subsidies

- Convicted of a felony consisting of— a. murder, as described in section 1111 of title 18, United States Code; Child abuse or neglect; a crime against children, including child pornography; or sexual assault ; kidnapping; human trafficking; drug related offense committed within last 5 years
- Violent misdemeanor conviction as an adult against a child to include child pornography



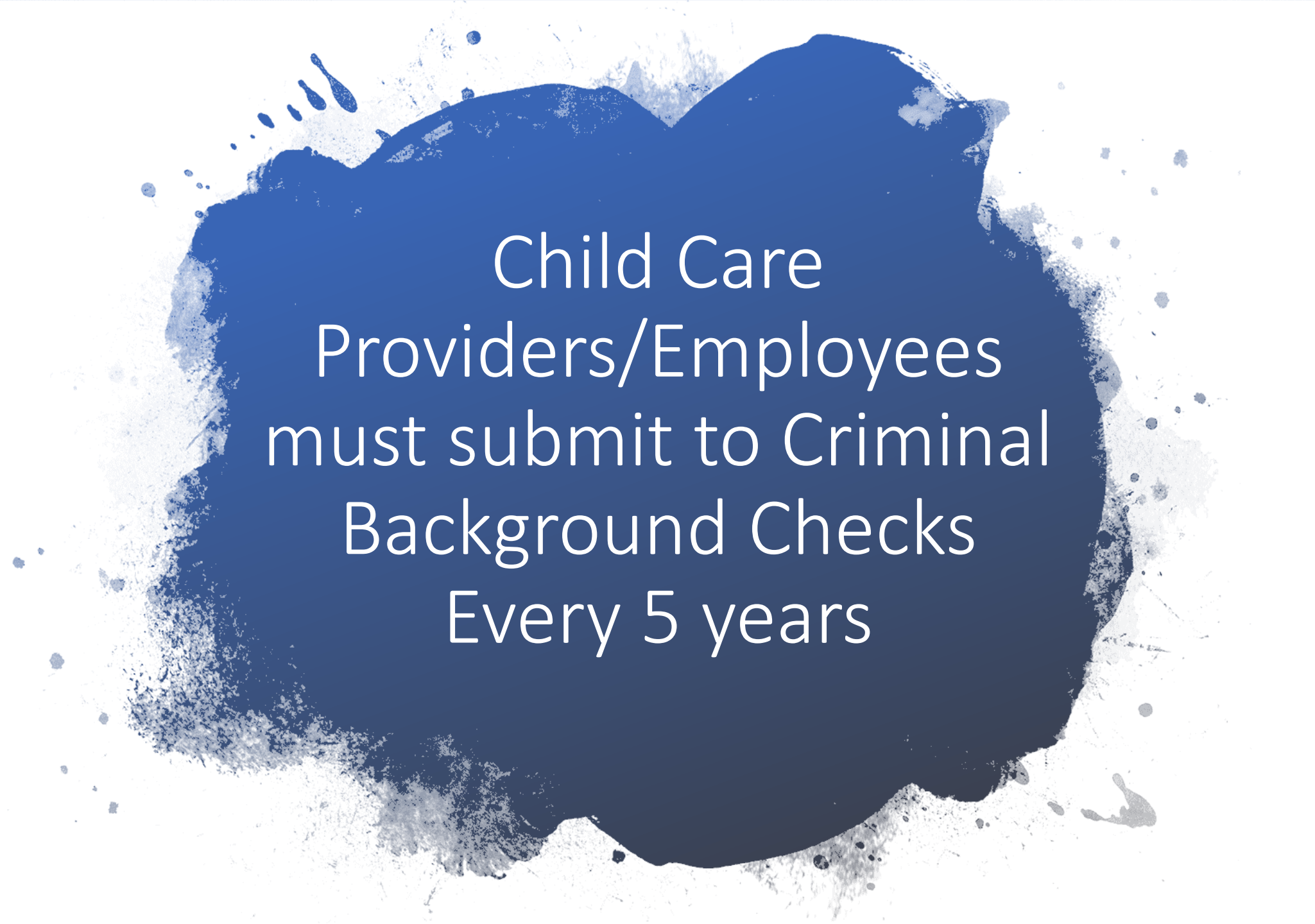
V.I. Office of Child Care and Regulatory
Services
Process for Criminal Background Checks

- V.I. Office of Child Care submits names to DHS Human Resources Office
- Provider completes Fingerprint/
Criminal
Background Request
Form



V.I. Office of Child Care and
Regulatory Services
Process for Criminal Background Checks

- Copy DHS Form is given to Provider to take to VIPD
- Provider/Employee goes to VIPD to complete Fingerprinting
- VIPD charges DHS for completion of FBI Check – About \$66.75 per person
- Results are returned to DHS HR Office
- OCCRS Receives a Clear or Not Clear Status Form for each person screened



Child Care
Providers/Employees
must submit to Criminal
Background Checks
Every 5 years

OCCRS Licensing Specialists

- Licensing Specialists conduct annual Standard by Standard Inspections of all Child Care Facilities and confirm all employees have the requisite Criminal Background Checks
- To receive licensure renewal, all employees must be up to date with Criminal Background Checks
- All CCDF recipients must have clearance